

**R10**

**PILOT PERFORMANCE-BASED INCENTIVE PROGRAM  
INVOICE FORM  
EMERGING RENEWABLES PROGRAM**



*RENEWABLE  
ENERGY  
PROGRAM*

CALIFORNIA ENERGY COMMISSION

**Please submit invoices to:**

ERP, PBI Payment Claim  
California Energy Commission  
1516 Ninth Street, MS-45  
Sacramento, CA 95814-5512

**Instructions for  
completing this form  
are provided on the  
reverse side. Please  
print or type.**

**1. Final Reservation #****3. Invoice Period (Check one)**
☐ January-March

☐ April-June

☐ July-September

☐ October-December
**2. Purchaser Information**

Name:

Address:

Phone (     )

Fax (     )

**4. System Information**

Nominal System Size:

Installation Address:

**5. System Production During Invoice Period (in kWh)**MonthMeter Read DatesMonthly Totals (kWh)

First Month

Second Month

Third Month

**Total Generation:****6. Declaration**

I, (print name and title) \_\_\_\_\_, as an authorized officer of the above identified Purchaser hereby declare under penalty of perjury that the information provided in this invoice is true and correct to the best of my knowledge and that I am authorized to submit this invoice on the Purchaser's behalf. I further declare under penalty of perjury that I have reviewed the electricity production data included in the attached statement(s), and, to the best of my knowledge, that it does not overstate the amount of electricity that was produced by the above identified System during the invoice period. I further declare under penalty of perjury that the following statements are true and correct to the best of my knowledge: (a) the above identified System had not been changed or altered from the system as described in Purchaser's Final Reservation; (b) at all times during the invoice period the above identified Purchaser and System were eligible for funding under Purchaser's Final Reservation and the Pilot Performance-Based Incentive Program of Energy Commission's Emerging Renewable Program; and (c) Purchaser has complied with the requirements and conditions of receiving funding under the Pilot Performance-Based Incentive Program as set forth in the Energy Commission's Emerging Renewables Program Guidebook and Overall Program Guidebook

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_.  
(day) (month) (year) (place of execution)

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Attach invoice from Monitoring Administrator to form. Allow at least 6 to 8 weeks for payment.**

## INSTRUCTIONS FOR THE INVOICE FORM (CEC-1038 R10)

The CEC-1038 R10 form is used to request payment for a completely installed and operational renewable energy system. The form specifies the amount of energy produced in the given quarter. The invoice form must be submitted before the payment can be made.

### Section 1. Final Reservation Number

Fill in the final reservation number provided to you in the upper right hand corner of the final reservation confirmation form R9.

### Section 2. Purchaser Information

Provide the purchaser name, company name if appropriate, and complete mailing address. Enter the site address information even if it is the same as the site of installation address. Also, enter the phone number and fax number of the purchaser.

### Section 3. Invoice Period

Check the appropriate box for the corresponding months.

### Section 4. System Information

Under nominal system size fill out the rated system output provided to you by the Energy Commission in the R9 form. Also, provide the complete physical address of the system.

### Section 5. System Production During Invoice Period

Identify the meter read dates and total energy produced (kWh) by the system for each month in the reporting period. Add the three monthly amounts and fill in the Total Generation box.

### Section 6. Declaration and Signature

Read, print and sign the form. If the seller is the rebate payee, the seller must also print and sign their name on the form. Enter the date of the signature. Original signatures are required on the form.

### Invoices:

Invoices from the Monitoring System Administrator must be submitted before the claim will be processed. Invoices must clearly identify the amount of energy produced. In addition, the name and address on the invoices must match the installation address on the payment claim form.

### Submit your request only by mail to:

ERP, PBI Payment Claim  
California Energy Commission  
1516 9<sup>th</sup> Street, MS-45  
Sacramento, CA 95814-5512

Allow at least 6 to 8 weeks from receipt of a complete payment claim application for payment. Payment will be mailed to the purchaser or retailer as indicated on the Reservation Request Form at the address indicated on the Payee Data Record form (STD-204).